**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Block\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ENG: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**The Copybook:**

* MUST be a bound, marble copybook.
* WILL be used every day for Do Nows and classwork
* EVERY assignment MUST be titled and dated.
* MUST be neat, legible, and organized.
* WILL NOT contain any other work/writing besides what is directed to go in the copybook.
* MUST be with you at all times; not left in the classroom, at home, or in your locker.

**Grading:**

* Some homework assignments will be directed to be done in the copybook, and checked for completion at the start of class the next day.
* The copybook will be collected every two or three weeks and will account for large grades in three different categories: homework, classwork, and participation.
* Most often pre-writing for larger assignments will be done in the copybook. We also frequently go back to writing prompts/ideas in the copybook for later use.

**What generally goes into the Copybook:**

* Do Nows at the start of class.
* Pre-writing
* Adjective re-writes and descriptive pairs sentences.

**Other Assignments:**

* **Assignments A-L** and **Assignments 1-55** are formal assignments, and although we may begin them in the copybook, a final copy needs to be turned in that is either typed up or neatly rewritten (depending on instructions).

\*\*\*Please trim the edges of this sheet and tape to the inside of the cover of your copybook (you may cut this comment off when you do so)\*\*\*